



Delta Hospital
+ Community Health
FOUNDATION

Delta Cedar Products Educational Fund Bursary

Criteria & Guidelines

The Delta Cedar Products Educational Fund was established in 1995 through a generous donation of a \$250,000.00 endowment fund by the late Mr. Errol Wintemute. These funds will remain intact in perpetuity and the interest will be used for educational purposes.

OBJECTIVES OF THE FUND

The objectives of this fund are to provide bursaries to support educational programs for employees of Delta Hospital to meet the current and future health needs of the community. This fund is also available to provide educational opportunities through on-site in-service training programs.

ELIGIBILITY CRITERIA

- Open to all employees who have been employed at Delta Hospital for a minimum of one year.
- Enrolment in a program benefitting the participant's current or future career goals at Delta Hospital.
- Completion of the application and submission of all original receipts.
- Recipients agree to any publicity and recognition opportunities.
- A letter from the participant's direct Manager outlining the benefits of this program for the applicant.

ADMINISTRATION OF THE FUND

Applications will be made available at Delta Hospital and Community Health Foundation throughout the year. The Delta Cedar Products Educational Fund will be administered by a committee of the Delta Hospital and Community Health Foundation staff and board. Delta Hospital and Community Health Foundation will provide Delta Cedar Products Ltd. with an annual report on the use of the proceeds from this fund.

Reimbursement

Reimbursement will be processed in accordance with the following schedule:

The successful applicant will be reimbursed upon receipt of written proof of the successful completion of the course(s).

PRIMARY FOCUS OF THE FUND WILL BE

- Clinical Education - funding will be made available to Nurses, Technologists and Technicians.
- Support Services Education - funding will be made available to employees and volunteers of Delta Hospital and Community Health Foundation, employees of Delta Hospital's Housekeeping, Facilities Management, Administrative Office and other support service areas.
- In-service Training Programs: funding will be made available to hire qualified speakers/trainers to provide in-service training programs on-site directly to Delta Hospital staff. Proposals are accepted from all departments.





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Delta Cedar Products Educational Fund APPLICATION FORM

DATE OF APPLICATION: _____

Applicant's Full Name: _____

Last Name First Name(s)

Applicant's Address: _____

Number Street

City Province Postal Code () Phone

Email Address: _____

Social Insurance Number for T4A: _____ - _____ - _____

EMPLOYMENT INFORMATION:

Current Position: _____

Department: _____

Length of Service: _____ Employment Status: F/T ___ P/T ___ Casual ___

TYPE OF PROGRAM

___ Educational Conference ___ Seminar/Workshop ___ University/College Course ___ Training Program

Name of School: _____

Program Name: _____

1. Course(s) Title: _____

Summary: _____

Start Date(s): _____ Finish Date(s): _____

Course Cost: \$ _____





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What other sources of funding have you applied to?

_____ Delta Hospital Auxiliary _____ FHA Leadership and Learning _____ Other

If Other, please specify. _____

Have you been approved by any other source? _____ Yes _____ No

List sources and amount: _____

Total Amount you are requesting from the Delta Cedar Products Educational Fund: \$ _____

COURSE/CONFERENCE DETAILS:

Describe how your program will support your current or future career goals at Delta Hospital:

What goals/objectives will you be able to accomplish at Delta Hospital with funding for this education course/program:

What are your career and educational objectives?

Please outline your ongoing commitment at Delta Hospital if funding is approved.

Please include a letter from your direct manager outlining the benefits of this education to your role.

Date: _____ Applicant's Signature: _____

I agree to abide by the eligibility criteria and terms and conditions of the Delta Cedar Products Educational Fund.

I agree to publicity and recognition opportunities and to acknowledge Delta Cedar Products.





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BURSARY AWARD DEADLINES

Applications are accepted throughout the year. Decisions are made in April and November of each year. All applicants will be notified in writing of the outcome of their request.

Forward completed applications to:

Executive Director
Delta Hospital and Community Health Foundation
5800 Mountain View Blvd.
Delta, BC V4K 3V6

